



Request to Withhold Information

Students should understand that a request to withhold information will mean that ALL inquiries; (e.g., confirmation of attendance or degrees by companies seeking information on applicants for employment) cannot be honored unless accompanied by a signed release by the student.

NOTE: Under the Family Education Rights and Privacy Act, LSC is required by the law (whether or not the student has requested that public information be withheld) to release student information without written consent of students to authorized representatives of federal and state-supported programs.

Choose The Following That Apply:

I request that no information be released

I am canceling my previous request for the withholding of information

Student ID or StarID: _____

Full Name (Print): _____

Student Signature: _____ | Date: _____

Office Use Only

Date Processed: _____

Initials of Records Staff: _____