



# Grievance Appeals

*Lake Superior College Procedure 3.8.1: Part 4, Subpart C, 1, the student has the right to appeal a grievance decision by filing a written appeal to the Appropriate Vice President.*

Name:

Star ID #:

Today's Date:

Email Address:

Street Address:

City:

State:

Zip:

LSC Program/Degree:

Nature of Grievance: Check all that apply

Discrimination

Student Records

Student Conduct

Employee Conduct

Financial Aid

Student Rights

Academics

Use of IT

Other Policy/Procedure

Please Respond to the Following: Use a separate sheet if necessary and attach any relevant documents.

1. Explain appeal.

2. Has any new information emerged since grievance was filed? Please attach any relevant documentation.

3. Describe the resolution you are seeking to address this issue.

Return this form to the Vice President of Academic and Student Affairs or email [complaints@lsc.edu](mailto:complaints@lsc.edu)

*\*The appropriate Vice President will respond within ten (10) working days of this appeal being filed\**

### **Office Use Only**

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Date Received:

Date of Response:

Appeals Findings:

Vice President  
Signature: