

# **Establishing a New Student Organization at Lake Superior College**

All LSC clubs and organizations are required to be recognized by the LSC Student Senate, and chartered by the president of Lake Superior College.

All new clubs/organizations must complete and submit a petition to start a new organization on campus. All new clubs must have the following in order to be considered for a new organization status:

1. A completely filled out New Club Petition Form.
2. A minimum of six students who wish to belong to the organization.
3. A faculty/staff advisor.
4. Written bylaws/constitution and mission statement.

## **Club Registration:**

All chartered clubs must register each year with Student Life. If a club fails to register, the club/organization may lose their chartered status and will not be eligible for any type of Student Life funding. Student Organization Registration Forms are available in the Student Life Center and on the LSC website.

## **Organization Bylaws/Constitutions:**

All clubs must submit organization bylaws/constitutions with their Student Organization Registration Forms.

## **Club Reports:**

All chartered student organizations must submit a Student Organization Report to Student Life at the end of each semester.

# Lake Superior College New Club Petition Form:

Name of Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Cell Number: \_\_\_\_\_ e-mail: \_\_\_\_\_

Faculty Advisor: \_\_\_\_\_ Signature: \_\_\_\_\_

Number of potential members: \_\_\_\_\_

Purpose/mission statement of organization:

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\*\*\*\*\*OFFICE USE ONLY\*\*\*\*\*

**Student Senate**

Recommend approval \_\_\_\_\_

Recommend approval with attached changes \_\_\_\_\_

Recommend not to approve (refer to attached for rationale) \_\_\_\_\_

Signed \_\_\_\_\_  
Student Senate President

DATE \_\_\_\_\_

**Director of Student Life**

Remarks:

Signed \_\_\_\_\_  
Wade Gordon

DATE \_\_\_\_\_

**President**

APPROVED \_\_\_\_\_ APPROVED WITH CHANGES \_\_\_\_\_

PETITION DENIED \_\_\_\_\_ (refer to attached for rationale)

Signed \_\_\_\_\_  
Dr. Patrick Johns, President LSC

DATE \_\_\_\_\_

