

Lake Superior College

Emergency Notification System Instructions

Please click on the following link: <https://lsc.bbcportal.com/Entry>

DO NOT enter an email or password yet!! You must sign up first!! **Click “Sign Me Up!”**



Welcome to Lake Superior College's emergency notification system. Students and employees can receive quick notification via cell phone texts, voice messages, and/or email regarding campus emergencies, including weather-related school closings.

ATTENTION FIRST-TIME USERS

- * Before you can log in, you must click the "SIGN ME UP" link next to the login button to create an account.
- * Once you have set up an account, enter your LSC email and your emergency system account password, and click the "LOGIN" button.
- * Now you can register for LSC's free emergency notification service. Use your StarID number when asked for an Identification Code. Follow the easy screen prompts.
- * Customize your account with your contact preferences (email, text, voice message) or you can change your information if you already are registered.

Email:

Password:

[Forgot your password?](#)

Remember me

or

Enter the following information:

- **Your First Name**
- **Your Last Name**
- **Your LSC Email Address**
 - **Faculty and Staff:**
 - **firstinitial.lastname@lsc.edu** or **firstname.lastname@lsc.edu**
 - **Students:** StarID@my.lsc.edu
- **Choose a Password**
 - **Password must be:**
 - 8 or more characters in length**
 - Include at least one upper-case letter**
 - At least one lower case letter**
 - At least one number**
 - Spaces and special characters are not permitted**

Check the “I agree” box and then click on Continue.

Activate Your Account:

- **Go to your LSC Email and look for an email from**
noreply@blackboardconnect.com
- **Click on the link in the email to activate your account.**

Lake Superior College's Emergency Notification System makes it possible for students and employees to receive quick notifications by cell phone, and/or email for campus related emergencies.

Login here to register for this free service or change your account information. Please note you must click "Sign Up" if this is your first time logging in.

Your First Name:

Your Last Name:

Your Email:

Choose a Password:


Confirm Password:

I agree to the Blackboard Connect User Agreement, which includes my consent to receive the messages I select in the site, as well as the use of cookies in connection with operating the site. More information on the use of cookies is available at the Blackboard Privacy Center.
* All Fields Required

Passwords must be at least 8 characters, include 1 lower case letter, include 1 capital letter and include 1 number. Spaces and special characters are not permitted.

[Go back](#)

Select and answer the three security questions.
Click on Save




Answer Security Questions
If you need to reset your password, you will be asked the security questions you select and required to answer them correctly.

Security Question 1:
What city were you born in?

Security Question 2:
Who was your childhood best friend? (First Name)

Security Question 3:
What school did you attend for sixth grade?

Click on Login



Congratulations, your account has been activated. You may now login.

Your identification code is your StarID. Enter it and click Submit.

Find Contact | Tell Us About Yourself | Set Your Subscriptions | Set Your Preferences

1 2 3 4

First...

Let's begin by entering the identification code that has been provided to you to find your associated contact.

StarID

You'll be given the option to enter either a phone number or email address.

Enter your LSC email address. Faculty and Staff: firstname.lastname@lsc.edu Students: StarID@my.lsc.edu

Click on Submit

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1 2 3 4

First...

Let's begin by entering the identification code that has been provided to you to find your associated contact.

StarID

Next...

Now enter a phone number (xxx-xxx-xxxx) or email address that is used by this contact.

Your LSC Email Address

In a few moments, "Great! We found a contact..." should appear.
Click Associate.

Find
Contact

Tell Us About
Yourself

Set Your
Subscriptions

Set Your
Preferences

1

2

3

4

First...

Let's begin by entering the identification code that has been provided to you to find your associated contact.

StarID

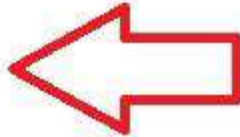
Next...

Now enter a phone number (xxx-xxx-xxxx) or email address that is used by this contact.

Your LSC Email Address

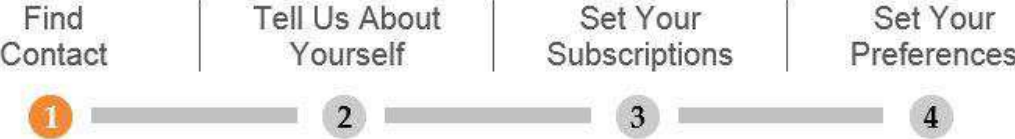
Great! We found a contact...

Associate



The next screen displays the pre-loaded data (your email address). “YES, this is mine” should already be checked.

Click Next to continue.



Find Contact | Tell Us About Yourself | Set Your Subscriptions | Set Your Preferences

1 2 3 4

Viewing pre-loaded data for Bruce Wolfe....

The following data was pre-loaded by LAKE SUPERIOR COLLEGE.

Please review the contact information we have on file to be sure it is accurate. To make corrections to any read-only information, please contact the [site administrator](#) or call 0. You may also select to apply additionally available pre-loaded contact information to your profile. Click **Next** or **Skip** to enter additional contact information manually on the next page.

b.wolfe@lsc.edu YES, this is mine.

WARNING: Items not selected above will be excluded from communication.

Next Skip

On this screen you can add a phone number or additional email addresses.

Find Contact

Tell Us About Yourself

Set Your Subscriptions

Set Your Preferences

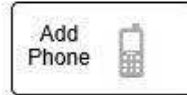
1

2

3

4

Please let us know how you would like us to reach you by providing your contact information below.



b.wolfe@lsc.edu
E-mail Address



b.wolfe@lsc.edu
E-mail Address

Language Preferences ?

English



Save

Next

Too add a mobile phone with text messaging:

Click add phone.

Enter your 10 digit number

Check the Text box

Choose a label to identify the device.

Click Save.

Find Contact | Tell Us About Yourself | Set Your Subscriptions | Set Your Preferences

1 2 3 4

Please let us know how you would like us to reach you by providing your contact information below.

[Add Address](#) [Add Email](#) [Add Phone](#)

Country: **United States (1)** Phone Number: **21842** Extension:

Label: **Mobile 1** Voice Text TTY

Standard text messaging charges may apply.

b.wolfe@lsc.edu
E-mail Address

b.wolfe@lsc.edu
E-mail Address

Language Preferences

English

To add an additional email address:

Click add email.

Enter the email address.

Click Save.

Once you've finished adding your numbers and email addresses, click Next to continue.

Find Contact | Tell Us About Yourself | Set Your Subscriptions | Set Your Preferences






1 2 3 4


Please let us know how you would like us to reach you by providing your contact information below. Then go to Subscriptions to select the notifications you would like to receive. To make corrections to any read-only information, please contact the [site administrator](#) or call 0.

Add Address | Add Email | Add Phone

E-mail Address

Cancel Save

 218-733-7646 Work 1	Voice <input checked="" type="checkbox"/>	Text <input type="checkbox"/>	TTY <input type="checkbox"/>
 218-428- <input type="text"/> Mobile 1	Voice <input checked="" type="checkbox"/>	Text <input checked="" type="checkbox"/>	TTY <input type="checkbox"/>
 b.wolfe@lsc.edu E-mail Address			
 b.wolfe@lsc.edu E-mail Address			

Language Preferences 

English

LAKE SUPERIOR COLLEGE, Emergency and Outreach should be checked by default.

Click Next to continue.

Find
Contact

Tell Us About
Yourself

Set Your
Subscriptions

Set Your
Preferences

1

2

3

4

Check the box next to each notification you would like to receive.

[Expand All](#) | [Collapse All](#)

▾ LAKE SUPERIOR COLLEGE

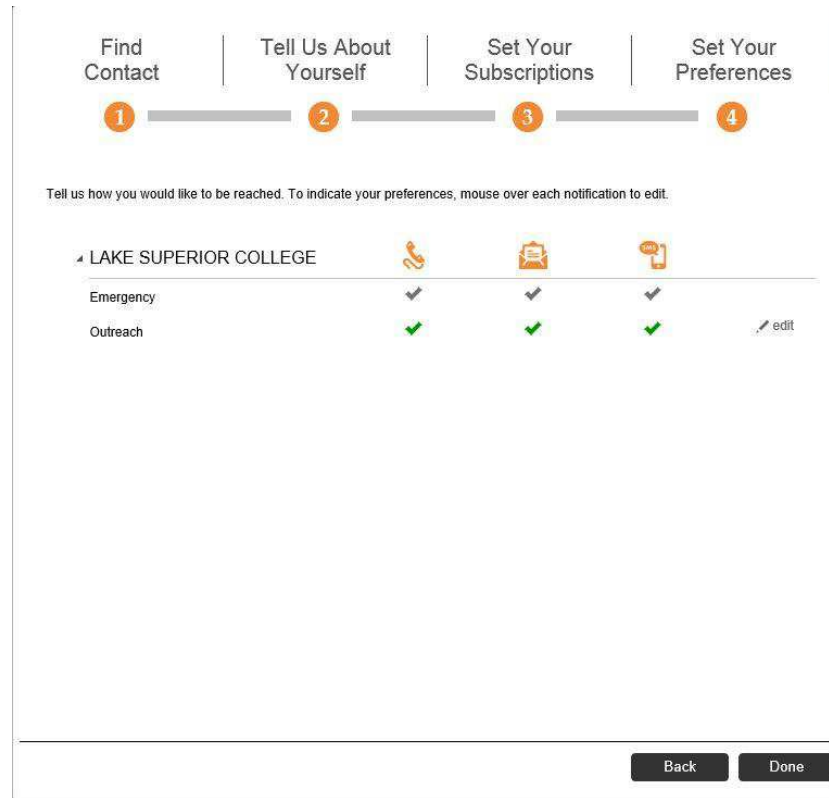
Emergency

Outreach

Back

Next

**This screen will review your selections.
Click Back to make changes or Done if finished.**



If you subscribed to text message alerts, you should receive a text message confirmation of this:

Text Message
Today 1:16 PM

You have opted-in to receive messages to your device. For more info reply "HELP". To opt out, visit Portal or reply "STOP PORTAL". Msg&data rates may apply.

That should do it. Please let me know if you have any questions.

Thanks Bruce Wolfe b.wolfe@lsc.edu - Technology Support Center – 218-733-1016 or connect@lsc.edu