



Online Faculty Pre-evaluation Worksheet

Instructor Name: _____ Course name and number: _____

Semester and year: _____ Dates of evaluation (2 weeks): _____

When was the course first developed? _____

Are you the primary designer for this course? _____ Yes _____ No

If no, please list the name(s) of the primary designer(s): _____

Instructional Materials/Resources

The course utilizes the following: (Check all that apply.)

- Publisher's website.
- Publisher's e-pack.
- A traditional textbook. URL to table of contents: _____
- An e-book.
- Audio/visual learning objects available on the Internet.
- College/instructor produced audio/visual components.
- Commercially produced components via CD-ROM or DVD or similar media.
- Instructor's website, wiki, or blog.
- Proctored exams.
- Other: _____

Are all of the online instructional materials that a student would access over the duration of the term incorporated into the course website and accessible to the dean?

_____ Yes _____ No

If "no," please explain how the dean can access these materials:

Instructional Communication

The instructor utilizes the following communication tools to communicate with students:

- Course discussions.
- Course pager.
- Course chat.
- Course dropbox feedback.
- College email. *
- Blog or wiki – located outside the course. URL: _____
- Other * _____

* Please provide examples.

What else would you like the dean to know about the course prior to the teaching evaluation?
