

# LSC's Password Self-Service

Click on the Password Self-Service link under Email Logins:  
<https://rdirectory.lsc.edu/myPassword.aspx>



## Self-Service Password Management

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### [Change my Password](#)

Change your password if you know your current password

### [Reset my Password](#)

Reset your password if you don't know your current password

### [Unlock my Account](#)

Unlock your account if you remember your password

### [Edit my Profile](#)

Edit the questions and answers in your Password Reset Profile

## Edit your Profile

To initially use this service you must set up your profile.

Click "Edit my Profile"

Enter your LSCnet account username & password

Click Logon



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Enter your user name and password  
to edit your password profile

Logon Information

User Name:

Password:

Domain: LSC

You will automatically be returned to the Main Menu after 2:00 of inactivity

**Inactivity Counter: 2:00**

In order to identify yourself to the system in the future, please select and answer two questions from the dropdown menus. The third question text box is available for you to create your own unique question. Please type your own question in and then type your answer in the text box below it.  
Example:



### Self-Service Password Management

Answer these questions to complete your profile

You must supply the question and the answer for the third question.

**Answers to all questions are required**

ANSWER:

Select a Question from the list.

Question:

Answer:

Enter your own Question.

Question:

Answer:

You will automatically be returned to the Main Menu after 2:00 of inactivity

**Inactivity Counter: 2:00**

Click Update. If successful, you will get this screen:



### Self-Service Password Management

You have successfully updated your profile.

You will automatically be returned to the Main Menu in 2:00

**Counter: 1:56**

Click Return to Main Menu now

## Change your Password

You must know your current password.

Click "Change my Password"

Enter your LSCnet account username & password

Click Continue

You may choose a new system-generated password or create one yourself.

Your password must be at least 8 characters long and have at least one uppercase, one lowercase, and one numeric character. Click Change Password.



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**You can click on "Generate Password" multiple times to pick a generated password, or you can enter your own password. When you have completed entering or generating your password, click on "Change Password".)**

**Remember to record the password before clicking on "Change Password".**

**Your password must be at least 8 characters.**

**It should include at least one of each of the following character types:**

**Uppercase (ABCD...), Lowercase (abcd...), Numeric (0123...)**

Generate

Generate Password

Lanced74

Enter

Password:

Confirm:

Change Password

You will automatically be returned to the Main Menu after 2:00 of inactivity

**Inactivity Counter: 2:00**

Return to Main Menu now

## To Reset your Password

If you don't know your current password.  
Click on "Reset my Password"

You will be prompted to answer the three questions you provided in your profile.

Once you have answered the questions successfully, you may then look up your initial password on the LSCnet Account page.

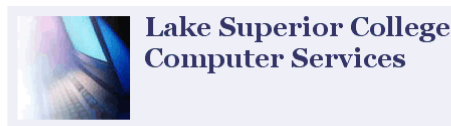
Got to [www.lsc.edu](http://www.lsc.edu)

Click Email Logins

Click Lookup Your LSCnet Account Information-

<https://lscnet.lsc.mnscu.edu/verify.cfm>

You will need your Student ID and PIN to identify yourself.



### Access LSCnet Account

Please enter the following required information:

Student ID (8 digit number)

**You must enter the leading zeroes in your Student ID**

PIN (PIN - Up to 9 digit number)

If you do not know your Student ID and your PIN, you must contact Enrollment Services 733-7601 (toll free 1-800-432-2884 Ext. 7601) or email [enroll@lsc.mnscu.edu](mailto:enroll@lsc.mnscu.edu), prior to accessing your account information.



## Unlock my Account

If you mistype your login information too many times you may become locked out of your account.

If you know your password, click on "Unlock my Account".

If you do not know your password, click on Reset my Password.