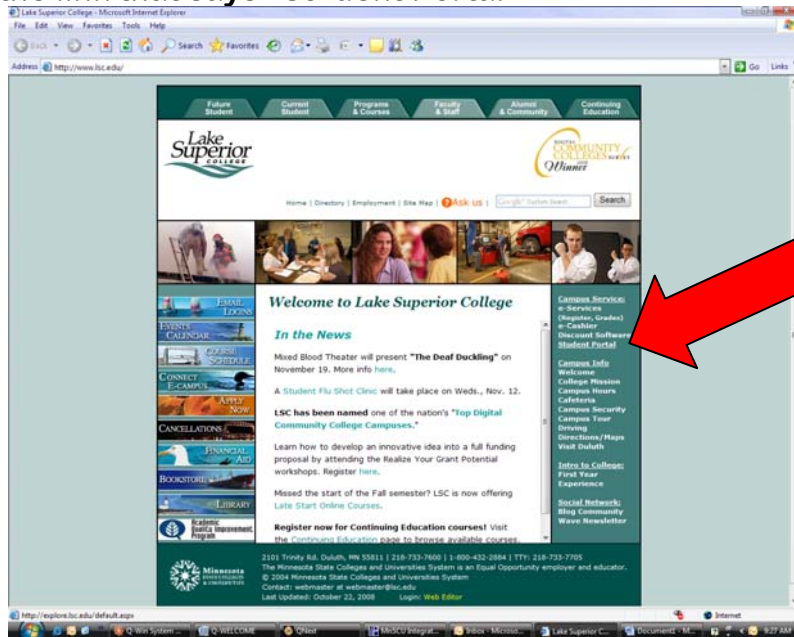


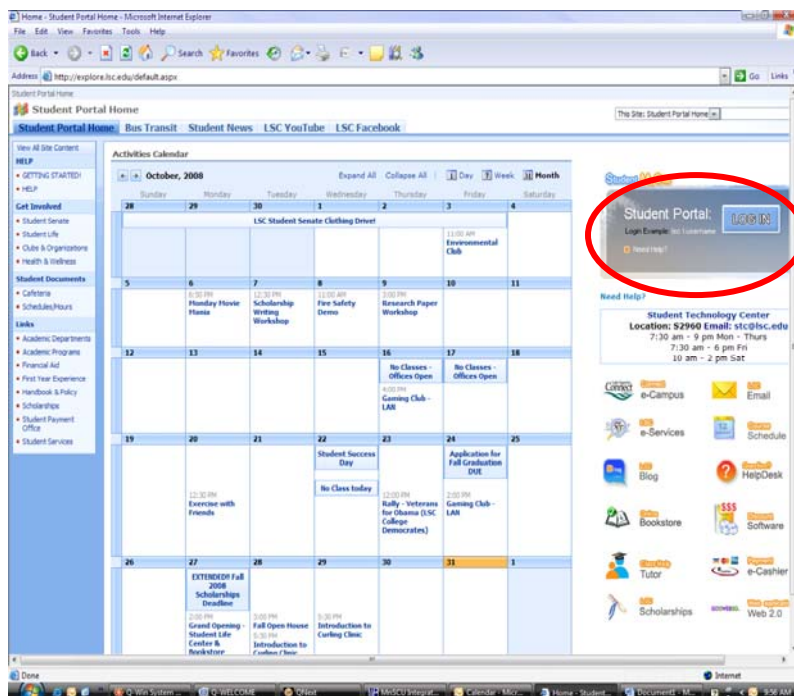
ENROLLMENT VERIFICATION

Instructions on how to obtain an enrollment certificate to print and mail to a health insurer or other company that requests proof of your enrollment

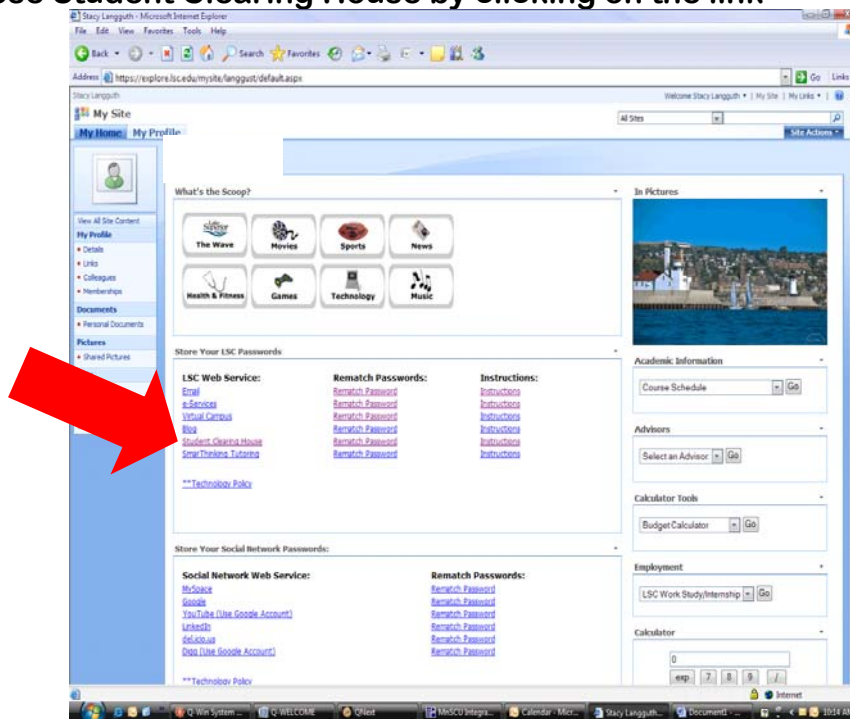
1. Go to the Lake Superior College website at www.lsc.edu
2. Click on the link that says "Student Portal"



3. To log into the Student Portal you will use your *e-mail* username and password (Make sure that you use 'lsc' before your user name when logging in)



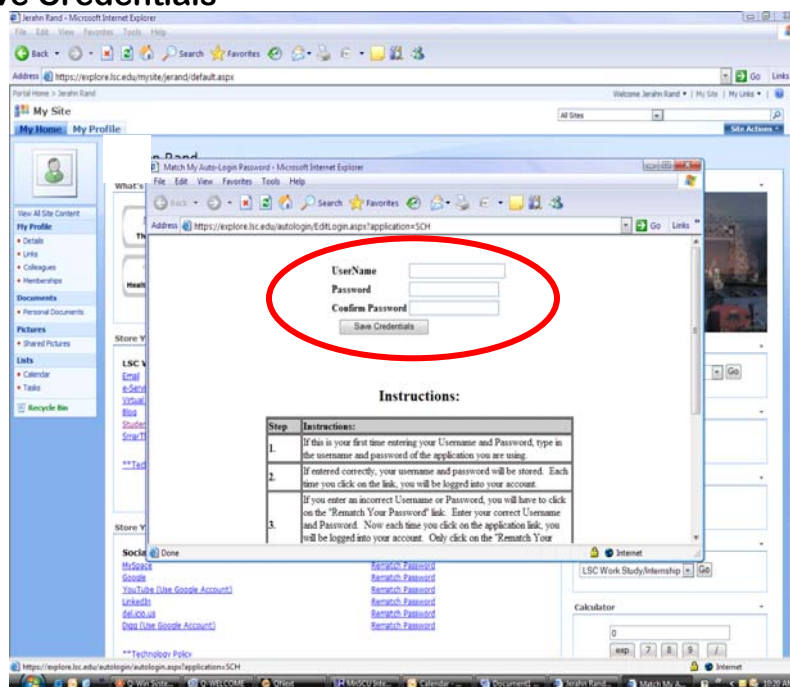
4. Choose Student Clearing House by clicking on the link



5. Type in your UserName, Password, & Confirm Password

- UserName – Your Social Security Number
- Password – “True”

6. Click Save Credentials



7. Once the credentials are saved, you should be logged into the Clearinghouse and you may print your enrollment certificate.

